



WOKINGHAM BOROUGH COUNCIL

A Meeting of the **SCHOOLS FORUM** will be held at the Civic Offices, Shute End, Wokingham RG40 1BN on **WEDNESDAY 18 NOVEMBER 2015 AT 9.00 AM**

A handwritten signature in black ink, appearing to read 'Andy Couldrick', written in a cursive style.

Andy Couldrick
Chief Executive
Published on 10 November 2015

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Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

MEMBERSHIP OF THE SCHOOLS FORUM

Schools Representatives

Phil Armstrong	Maintained Nursery Headteacher
Helen Ball	Primary Head - Polehampton Infant
Ali Brown	Primary Head - Nine Mile Ride Primary
Louisa Gurney	Primary Head - Emmbrook Junior
Sally Hunter	Primary Head - Wescott Infant
Brian Prebble	Primary Head - Rivermead Primary
Eileen Rogers	Primary Head - Gorse Ride Junior
Elaine Stewart	Primary Head - Aldryngton Primary
Ginny Rhodes	Secondary Head - St Crispins
Liz Meek	Special School Head - Addington School
Dominic Geraghty	Special School Head - Southfield School
Mary Rome	Pupil Referral Unit - Foundry College Headteacher
Derren Gray	Academy Headteacher - The Piggott School
Janet Perry	Academy Business Manager - The Holt School
John Bayes	Governor, Chairman
Nick Dyer	Governor Vice Chairman
Paul Miller	Governor
Ian Head	Governor

Non School Representatives

Vacancy	Roman Catholic Diocese
Andrews	Oxford Diocese
Ian Pittock	Wokingham Borough Council
Stephen King	Wokingham 14-19 Partnership/Post 16 provider Bracknell & Wokingham College
Clare Sheppard	Early Years Forum
Charlotte Wilkinson	Early Years Forum

Observers

Funding Reform Team	Education Funding Agency, Maintained Schools Division
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From the Primary Heads only 4 votes are allowed.

From the Special School Heads only 1 vote is allowed.

From the Early Years only 1 vote is allowed.

ITEM NO.	WARD	SUBJECT	PAGE NO.
30		APOLOGIES To receive any apologies for absence.	
31		MINUTES OF PREVIOUS MEETING To confirm the Minutes of the Meeting held on 21 October 2015.	7 - 12
32		DECLARATION OF INTEREST To receive any declarations of interest.	

33	None Specific	SCHOOLS FORUM MEMBERSHIP REVIEW To receive and consider a report detailing the composition of the Forum.	To Follow
34	None Specific	SPECIAL EDUCATIONAL NEEDS ALERT To receive and consider a report giving an update on the SEN provision.	13 - 14
35	None Specific	REVENUE MONITORING To receive and consider a report giving details of the revenue monitoring.	15 - 20
36	None Specific	CONSULTATION RESULTS To receive and consider the results of the consultation with schools.	21 - 32
37	None Specific	INDICATIVE BUDGETS FOR SCHOOLS To consider the verbal update on indicative budgets for schools.	Verbal Report
38		EDUCATION WELFARE SERVICE SURVEY AND OPTIONS To receive and consider a report giving details of education welfare and options.	To Follow
39	None Specific	FORWARD PROGRAMME To consider the Forum's work programme for the remainder of the municipal year.	33 - 34
40		ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading.	

Luciane Bowker, Democratic Services Officer Tel Email Postal Address	CONTACT OFFICER Tel 0118 974 6091, Email luciane.bowker@wokingham.gov.uk 0118 974 6091 luciane.bowker@wokingham.gov.uk Civic Offices, Shute End, Wokingham, RG40 1BN
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**MINUTES OF A MEETING OF THE
SCHOOLS FORUM
HELD ON 21 OCTOBER 2015 FROM 9.25 AM TO 11.40 AM**

Schools Representatives

Phil Armstrong	Maintained Nursery Headteacher
Helen Ball	Primary Head - Polehampton Infant
Ali Brown	Primary Head - Nine Mile Ride Primary
Elaine Stewart	Primary Head - Aldryngton Primary
Ginny Rhodes	Secondary Head - St Crispins
Liz Meek	Special School Head - Addington School
Mary Rome	Pupil Referral Unit - Foundry College Headteacher
Derren Gray	Academy Headteacher - The Piggott School
Janet Perry	Academy Business Manager - The Holt School
John Bayes	Governor, Chairman
Paul Miller	Governor
Ian Head	Governor

Non School Representatives

Matthew Mardesn	Finance Business Partnering Manager
Ian Pittock	Wokingham Borough Council
Clare Sheppard	Early Years Forum

Also Present

Luciane Bowker, Democratic Services Officer
Donna Munday, Schools Finance Manager
Rob Stubbs, Head of Finance
Alan Stubbersfield, Interim Assistant Director Learning and Achievement

16 APOLOGIES

Apologies for absence were submitted from Anne Andrews, Nick Dyer, Dominic Geraghty, Louisa Gurney, Brian Prebble and Charlotte Wilkinson.

17 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 23 September 2015 were confirmed as a correct record and signed by the Chairman.

18 DECLARATION OF INTEREST

There were no declarations of interest received.

19 MEMBERSHIP OF THE SCHOOLS FORUM

The Forum considered the report that was circulated containing information and a proposal regarding the Schools Forum membership.

Alan Stubbersfield, Interim Assistant Director Learning and Achievement went through the report outlining the need to review the membership of the Forum in view of the recent increase in the number of academies in the borough.

It was a requirement that the composition of the Forum should reflect and be proportionate to the number of pupils in each school, academy and phase. The regulations stated that

school members and academy members must together comprise at least two thirds of the membership of the Forum.

Special schools, pupil referral units and nursery schools must be represented in the Forum.

During the discussion of the item the following points were made:

- It was noted that the imbalance in the number of governors for certain categories was due to a lack of volunteers. This was something that Officers could try and address once the final composition was agreed;
- Members felt that there was inaccuracy in the tables presented in the report. Alan recognised that it had been a struggle to produce the report in time for the meeting and that more work needed to be done to improve the report before the next meeting;
- Officers noted that neighbouring authorities had fewer members in their forums;
- Some members questioned the rationale for not taking into account the sixth form pupils in the calculations and pointed to regulations supporting this;
- Donna quoted other regulations excluding sixth form numbers and explained that the sixth form was not funded by the Dedicated School Grant and therefore the Forum could not influence or make decisions on sixth form funding. Sixth form was funded by the Education Funding Agency based on learner hours rather than pupil numbers;
- The October census would be used for the next report but it was anticipated that the numbers wouldn't vary significantly;
- There could be a distinction between the number of members and the number of votes in each category;
- According to the regulations only certain people had speaking rights, but the chair was minded not to prevent due contributions from interested parties;
- The main purpose of the membership review was to ensure that the Forum had enough expertise to make good decisions for all the schools in the borough.
- It was important to agree and appoint members to the Forum before the final budget submission;
- In order to save time at the next meeting, it was agreed that discussions about the new structure take place via email;
- Members asked that the report be produced in sufficient time to allow the members to consider it.

Alan suggested that the Forum considered carefully the proposal and its implications and that a decision should be taken at the next meeting in November. Alan encouraged members to send him their views and suggestions around the composition of the Forum.

RESOLVED That:

- 1) An update report be produced and circulated to members of the Forum;
- 2) Discussions and suggestions would be carried out before the next meeting via email;
- 3) The final agreement on the membership would be sought at the next meeting on 18 November 2015.

20 RESULTS OF CONSULTATIONS

Donna Munday, Schools Finance Manager presented the report which was set out on agenda pages 13 to 28. The report contained the key findings from the 2015 funding consultation. Donna stated that the response had been good at 71% borough wide.

Donna explained that where questions were missing this was because the response to the question before had been sufficient and did not prompt a further response.

Donna stated that she would circulate the labels to appendix A which were omitted from the report.

During the discussion of the item the following points were made:

- The proforma presented in Appendix C for the October submission was a draft as it was not yet know what the eventual funding allocation would be;
- This draft proforma maintained all the previous rates from 2015/16 as a basis of making a comparison with the current year;
- That some schools were currently running at a deficit, it was important that schools worked within the DSG budget;
- There was ongoing lobbying to try and secure better funding from central government but it was uncertain if and when this would happen;
- There was anxiety about the limited funding for schools;
- The proposed proforma maintained the primary secondary ratio of 1:1.27
- It was recognised that both primary and secondary schools faced difficulties in managing a tight budget and it was important to make the primary/ secondary ratio as fair as possible;
- It was suggested that a piece of work be carried out analysing the primary secondary ratio comparing 1:1.26 / 1:1.27 / 1:1.28 and its implications;
- The results of the consultations should be taken into account in the proforma;
- It was not expected that the funding was going to be significantly different from previous years;

After much deliberation the general consensus was that it would be useful to have an early indication of the budget even if this had to be changed when the final allocation was known. It was up to each school to decide how or whether to use this information.

Members requested more detail on the responses to the consultation, including the percentage of secondary/ primary/ academies/ special schools that replied to be circulated with the minutes. Also a further analysis and discussion on the responses given to questions 9, 15, 20 and 24 was necessary before a decision could be made.

RESOLVED That:

- 1) The Forum accepted and noted the results of the consultation;
- 2) The adoption of the proforma for the October submission was agreed;
- 3) The schools should be sent the early indicative budgets;
- 4) Questions 9, 15, 20 and 24 will be discussed at the next meeting.

21 SPECIAL EDUCATIONAL NEEDS ALERT

The Forum considered the report set out on agenda page 29 which gave an update on the independent school placements since the last meeting.

RESOLVED That: The report be noted.

22 REVENUE MONITORING

Donna Munday presented the revenue monitoring report which was set out on agenda pages 31 to 34. Donna stated that there had been an improvement of 51K since the previous report. The final budget report presented at the March 2015 forum showed an outturn position of (£807k) as at the end of March 2016. The forecast as at the end of September was (£519k).

It was noted that although there had been an improvement, the in-year deficit position had not changed; as more DSG money was being spent than it was being received.

Donna had met with Paul Miller, Southfields and St Crispins governor to discuss the presentation of the report and asked if the Forum was happy with the new format. Members of the Forum were satisfied with the new format and made a few suggestions to further improve the presentation.

In response to a question asking if the change to Contingency was due to the Waingels academy conversion; Donna stated that she had anticipated Waingels conversion to academy when calculating the NNDR and that there had been no impact to contingency. The impact to contingency was due to the standard in year NNDR revaluation by the Valuations Office, which occurred at this time each year.

RESOLVED That: The report be noted.

23 DRAFT PROFORMA SUBMISSION

The draft Proforma which appeared in appendix C of item 20 of the agenda was proposed as the submission from the Local Authority to the DfE which was due on 30 October 2015.

RESOLVED That: the draft Proforma be submitted to the DfE as the principles upon which the final January submission would be based.

24 REVISED FIVE YEAR PLAN

Matt Marsden, Finance Business Partnering Manager went through the report that was circulated to the Forum. The report considered the possibility of a loan to the DSG to spread the cost of investment over a longer period of time and further protect schools from reductions in funding.

It was noted that the option of borrowing would not be beneficial to all schools, potentially 21 schools would not benefit. The loan option was not recommended, as explained on the report.

Matt noted that the Section 151 Officer had agreed to a deficit budget, provided that a plan was put in place to balance the books in due course. In view of this the Forum thanked Matt for his work and decided not to pursue the borrowing option.

RESOLVED That:

1) The report be noted;

2) The recommendation be agreed.

25 DE-DELEGATION OF BUDGETS

Donna Munday pointed out that the de-delegation of budgets was set out as Appendix D, page 27 of the Agenda.

A decision on the de-delegation of budgets was going to have to be made by January before the final budget submission.

During discussion it was noted that most Members would like to continue to de-delegate to: Behaviour support services and support to underperforming ethnic minority groups and bilingual learners.

RESOLVED That:

- 1) The report be noted;
- 2) A final decision on de-delegation will be made in time for the January budget submission.

26 DRAFT 2016/17 BUDGET

This item was deferred to the next meeting.

27 FORWARD PROGRAMME

The Forum considered the report that had been circulated via email by Donna Munday.

The forward programme was agreed, with the addition of the following items to the next meeting:

- The Schools Forum Membership;
- Consultation results, including more details on the responses and a review of questions 9-15-20-24;
- Progress report on alternative provision review;
- Virtual School review.

Members asked that in the future reports should be sent well in advance of the meeting to allow time to read the reports.

Matt Marsden announced that this was his last meeting; he was standing down as member of Schools Forum as he was taking on a new role at the Council. The chairman thanked Matt for his work and wished him well in his new job. Matt stated that Rob Stubbs, Head of Finance would be attending the meetings of the Forum in the future.

It was agreed that the next meeting would be at 9.00 at the Civic Offices, Shute End, Wokingham Borough Council.

The dates of future meetings were noted:

18 November, 16 December, 20 January, 24 February and 16 March.

28 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

Ginny Rhodes, St Crispins Headteacher brought attention to the first bullet point on page 9 of the agenda and the action arising from it. Councillor Pittock agreed to review it and report back to the Forum.

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SCHOOLS FORUM

Special Educational Needs Alert

1 Report on Independent school Placements:

- Update on the report for last forum:
- The request for joint funding from Health, for one child placed in 52 week residential placement, £194K pa, has been agreed bringing in revenue of £64k.
- Three placement searches continue, for ASD special day placements, projected costs circa £60K pa per placement.
- One girl awaiting specialist EP joint assessment for education, health and social care needs – High Close had been approached but uncertain about meeting needs, if not will require residential special school placement (SEMH).
- Another girl awaiting special SEMH day placement.
- Year 10 student awaiting special SEMH day placement.
- Year 9 student from Addington now being considered for independent special school provision due to need for residential provision, circa £80K pa.

The termly cycle of Cluster Exceptional Needs meetings commence 16.10.15 with Borough Moderation sitting on 24.11.15, a report to school forum will be provided at the school forum following this meeting.

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SCHOOLS FORUM

Schools Budget Financial Monitoring Report – November 2015

Purpose of the Report

- 1 The purpose of this report is to provide details of the outturn position on the Schools Budget funded by the Dedicated Schools Grant (including EFA funding), Pupil Premium Grant and Universal Infant Free School Meal grant.

Suggested Action

- 2 The Forum are asked to note the contents of this report and to comment upon the revised new format in Appendix A

Update

- 3 The Final budget report presented at the March 2015 Forum showed an outturn position of (£807k) as at the end of March 2016. The forecast as at the end of October is (£687k) having seen a £168k improvement since last Forum.

Whilst an improvement has been seen since the last Forum, this should not detract from the underlying issue that for this year there is an in year deficit. Spend is higher than the income received. This year the budget set was £649k more than the allocation from DfE, The current position is now forecasted to spend £295k more than allocated.

The material forecast movements are highlighted below.

4	Material movements	£'000's	£'000's
	Budgeted deficit / (surplus)		(807)
	Position reported at last Forum		(519)
	Material movements since last forum		
	Increase in the cost of licences see Appendix B	30	
	NHS England funding for SEN Equipment	(80)	
	Sensory Consortium underspend	(12)	
	Joint Arrangement Q4 14/15 accrual reversal	(106)	(168)
	Forecast Carry forward deficit/ (surplus) to 16/17		(687)

Donna Munday

**Schools Finance Manager,
November 2015**

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Schools Budget

09 November 2015

	Actual 2012-13	Actual 2013-14	Actual 2014-15	Budget 2015-16	Variance Oct '15	All Schools	Maintained	Academies	High Needs	Early Years	Pupil Premium				
INCOME															
Maintained Schools Block	92,391	92,932	68,118	2.2%	69,637	-6.4%	65,213								
Additional Schools Grant		333	533	-113.2%	250	0.0%	250								
Academy Recoupment			19,872	10.7%	22,241	18.1%	26,274	26,274							
High Needs Block			17,588	0.4%	17,656	-4.9%	16,794		16,794						
Early Years Block			6,373	-1.5%	6,276	7.5%	6,749			6,749					
Early Years Block 2 year olds					391	0.0%	391			391					
Universal Infant FSM			1,298	0.0%	1,298	69.1%	2,195			2,195					
Education Funding Agency	6,226	4,658	4,384	-9.6%	4,000	-20.2%	3,191	3,191							
Pupli Premium Grant 5-16	1,237	1,913	2,735	8.8%	3,000	-10.4%	2,688				2,688				
Pupli Premium Grant 3-4					56	0.0%	56				56				
TOTAL FUNDING	99,854	99,836	120,901	3.1%	124,805	-0.8%	123,801	250	68,404	26,274	16,794	9,335	2,744		
OUTGOINGS															
1.0.1 Schools Block excluding Academies	84,944	-15.9%	73,264	-2.9%	71,195	1.6%	72,382	-7.5%	66,956		66,956				
1.0.1 Academy Recoupment					19,872	10.7%	22,241	18.1%	26,274		26,274				
1.0.1 High Needs Block allocation (across all schools)			6,328	10.3%	7,052	-14.0%	6,187	0.0%	6,187		6,187				
1.0.1 Pupil Premium (exc Academies)			1,880	29.4%	2,663	9.0%	2,925	-10.7%	2,613			2,613			
1.0.1 Universal Infant FSM					1,298	0.0%	1,298	69.1%	2,195			2,195			
1.0.1a Early Years Block allocation	3,983	31.7%	5,835	4.1%	6,087	5.5%	6,438	0.0%	6,438			6,438			
Total ISB and PVI allocations	88,927	-1.9%	87,307	19.3%	108,167	3.0%	111,471	-0.7%	110,663		66,956	26,274	6,187	8,633	2,613
1.0.2 Pupil Premium mainstream	22	15.4%	26	46.9%	49	2.0%	50	0.0%	50					50	
1.0.3 Pupil Premium non-mainstream	34	-88.9%	18	21.7%	23	8.0%	25	0.0%	25					25	
Pupil Premium 3-4 years									56					56	
1.1.3 Early Years contingency	172		0		184	19.7%	229	0.0%	229			229			
1.2.1 Provison for pupils with SEN (actual charges)	1,433	18.2%	1,752	25.2%	2,343	-3.3%	2,268	-0.5%	2,256			2,256			
1.2.2 Provison for pupils with SEN (additionl charges)	110	5.2%	116	-3.6%	112	-12.0%	100	-80.0%	20			20			
1.2.4 Fees for Independent Special Schools	4,931	4.8%	5,182	8.4%	5,655	2.4%	5,794	-2.4%	5,654			5,654			
Element 2 funding for post 16							546		0						
1.2.5 SEN transport	230	0.0%	230	0.0%	230	0.0%	230	0.0%	230			230			
1.2.7 Inter-authority recoupment	-1,605		-46		0		0		0			0			
1.3.1 Pupil Referral Units	712	-54.8%	460	-22.0%	377	24.6%	500	33.4%	667			667			
1.3.3 Education out of school	485	21.5%	618	2.1%	631	-5.2%	600	-1.8%	589			589			
1.3.4 14-16 More practical learning options	582		0		0		0		0			0			
1.4.5 Carbon reduction allowances			91		0		0		0			0			
1.5.1 School meals (nursery, primary, special)	223		0		0		0		0			0			
1.5.2 FSM eligibility	0		0		0		0		0			0			
1.5.4 School kitchens (repairs and maintenance)	413		-152		103		0		0			0			
1.1.2 NQT induction			32	0.0%	32	0.0%	32	0.0%	32			32			
1.6.1 Insurance	568	1.7%	578	-2.3%	565	-1.3%	558	0.0%	558			558			
1.6.3 School admissions	272	3.9%	283	-2.5%	276	1.8%	281	0.0%	281			281			
1.6.6 Servicing of Schools Forum	4	0.0%	4	0.0%	4	0.0%	4	0.0%	4			4			
1.1.2 School specific contingencies	744	-171.5%	274	9.3%	302	-128.8%	132	77.3%	234			234			
1.3.2 Behavioural Support Services	619	-27.1%	487	-51.7%	321	0.0%	321	0.0%	321			321			
1.4.1 Support for ethnic minority and bilingual	134	-8.9%	123	9.6%	136	6.8%	146	0.0%	146			146			
1.2.1 Moderating panels					100	33.3%	150	0.0%	150			150			
1.2.3 Support for inclusion	425	56.3%	973	-69.8%	573	0.7%	577	-2.6%	562			562			
1.6.5 Miscellaneous	92	-24.3%	74	17.8%	90	2.2%	92	0.0%	92			92			
1.4.10 Pupil growth / infant class sizes			639	-4.6%	611	20.1%	765	-19.0%	620			620			
1.6.4 Licenses / subscriptions	191	20.7%	241	2.4%	247	-10.3%	224	29.0%	289			289			
1.6.7 Staff costs - supply cover	415	-5.1%	395	0.3%	396	-7.3%	369	0.0%	369			369			
Total Central Expenditure	11,206	9.6%	12,398	7.2%	13,360	4.5%	13,993	-4.0%	13,434						
1.8.1 TOTAL SCHOOLS BUDGET	100,133	-0.4%	99,705	18.0%	121,527	3.1%	125,464	-1.1%	124,097	997	1,628	0	10,449	229	131
Surplus / Deficit	-279	131	-626	-659	-296	-747	-180	0	158	473	0				

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APPENDIX B

Copyright Licensing

As set out in the 2015 to 2016 DSG Technical Note published on 17 December 2014, the Department has agreed with the following agencies to purchase a single national licence managed by the Department for all state-funded schools in England:

- Copyright Licensing Agency (CLA);
- Education Recording Agency (ERA);
- Filmbank Distributors Ltd. (for the PVSL);
- Motion Picture Licensing Company (MPLC);
- Newspaper Licensing Authority (NLA);
- Schools Printed Music Licence (SPML);
- Christian Copyright Licensing International (CCLI) (**new**);
- Mechanical Copyright Protection Society (MCPS) (**new**);
- Performing Rights Society (PRS) (**new**); and
- Phonographic Performance Limited (PPL) (**new**).

This means that local authorities and schools will no longer need to negotiate individual licences. There will be savings both in administration and in the overall cost of the licence. The Department will pay the cost, including VAT, to the agencies and will provide this as a service to local authorities, at a charge. Local authorities can continue to reclaim VAT on the licences, as they do now. These arrangements will cover academies as well as maintained schools and we will allow local authorities to hold this money centrally, rather than include it in school budgets.

We will use the same process as in 2014 to 2015 to deduct the charge and issue each local authority with a VAT invoice. The costs of the charges to each local authority are shown in the attached spreadsheet. Please note that the figures should be treated as **Commercial in Confidence**. Local authorities should take into account that schools will no longer have to pay for these licences, when calculating school budgets.

If you have any questions about how the charges have been calculated, please contact Ian.McVicar@education.gsi.gov.uk

The proforma below should be completed and returned by email to the EFA by **Thursday 30 April 2015**. This will:

- enable the EFA to deduct the charge from each authority's 2015 - 2016 DSG payment;
- trigger an invoice to each local authority to allow the reclaim of VAT; and
- enable the Department to give permission for this charge to fall outside the classes or descriptions of expenditure that determine individual school budgets, under Regulation 8(9)(a) of The School and Early Years Finance (England) Regulations 2014.

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SCHOOLS FORUM

Funding Consultation 2015 - Responses

1 Purpose of the report

Further to discussions held at the 21st October Forum this paper seeks to demonstrate how the consultation responses have been both included in and have shaped the Proforma submitted to the DfE, and to clarify four questions raised at that meeting.

2 Suggested action

That Forum notes the report.

3 Responses informing the Submission of the Draft Proforma

Appendix A shows in the form of pie charts the responses received.

Appendix B shows by phase and type of school the responses received.

Impact of responses upon setting the indicative budget for schools

1. WBC will continue to use the Prior Attainment Factor
2. WBC will continue to use the Lump Sum Factor
3. The Lump Sum is remaining at last year's rate of £175,000
4. WBC will continue to use the Mobility factor
5. WBC will continue to use the LAC factor
6. The LAC factor is remaining at last year's rate of £900
7. WBC will continue to use the EAL factor
8. The EAL factor will continue to be used on a 3 year basis
9. The EAL factor rate will continue to be higher for Secondary aged pupils than for Primary aged pupils.
10. WBC is not introducing a split site factor
11. WBC will continue to base the notional SEN factor on 100% of Prior Attainment funding and 35% of the Lump Sum funding.
12. WBC will continue with the Primary / Secondary ratio at last year's rate of 1:1.27
13. WBC will continue to fund growth based upon 7/12ths of the AWPU
14. WBC is not introducing a Falling Rolls Fund
15. WBC will introduce a cap to contribute towards MFG – the decision as to where this cap will be set will be taken at the 20th January 2016 Forum.
16. WBC will continue to delegate and de-delegate as under the previous methodology.

4 Responses to the Four Specific Questions Raised

Question 9 – How much do we want the LAC rate to be?

The consultation response was tied with 50% voting for £900 and 50% voting for £1,900. The draft Proforma was based upon a rate of £900. To have increased the rate would have meant “finding” a new £1,000 per pupil. This could only have been done by reducing a rate elsewhere in the formula. Given that there was no appetite to reduce funding in any other area the draft Proforma remained at £900.

Question 15 – Introduction of a split site factor

The consultation response had been 84% of responses stating No –this was reflected in the draft Proforma. The question was raised at Forum around who had responded and what had been taken into consideration.

Those schools requesting the introduction of a split site were:-

Colleton Primary
Radstock Primary
Southfield
St Nicholas Primary
Forest
Holt
Waingels College

From the consultation responses received it cannot be identified as to what had been taken into consideration.

Question 20 – possible reduction of the Primary / Secondary ratio

No Primary school voted to increase the ratio and no Secondary school voted to reduce it.

The basis of the ratio is historical and is based around the belief that the cost to deliver the curriculum is more expensive for a secondary aged pupil than a primary aged pupil. Secondary curriculum requires laboratories, specialist equipment and subject specialists all of which increases the cost of delivery. In order to put a definitive value on the ratio an exercise would need to be carried out looking at the actual costs incurred by both Primary and Secondary schools in delivering education.

This would not be an easy exercise for a number of reasons:-

1. Secondary schools have different staff structures; they have different leadership models within the secondary school provision.
2. Primary schools can have 1 teacher per class per year group. Most Secondary schools have subject based teachers.
3. Primary schools do not have the buying power of Secondary schools.
4. Primary schools do not have the volume of pupils.
5. Secondary schools have larger sites and potentially higher maintenance and running costs.
6. Newly built or refurbished schools may be more energy efficient.

Question 24 – should WBC de-delegate based on a Lump Sum or a per pupil rate.

When budgets were delegated they were delegated on a lump sum basis. Thus to de-delegate using a lump sum basis means that there is no overall impact on a schools budget. Moving to a per pupil basis would mean a benefit to those schools with low pupil numbers and an additional cost to those schools with high pupil numbers.

An area that continues to cause comment is that of MFG protection. Historically it was rare for a school to be in receipt of MFG but that was largely due to the fact that school funding had been relatively stable. When the government decided to reform school funding its aim was to introduce a National Funding Formula in order to do this, steps were needed to rationalise the factors used at a

The above demonstrates that over the last 4 years there has been a re-distribution between types of schools but that we are now in a position whereby the average MFG rate per pupil is higher now than in 2012.

At a national level schools are finding themselves in financial difficulties not so much due to the funding changes but to the ever increasing cost of delivering education.

Please note the October Submission is a DRAFT submission for three reasons:-

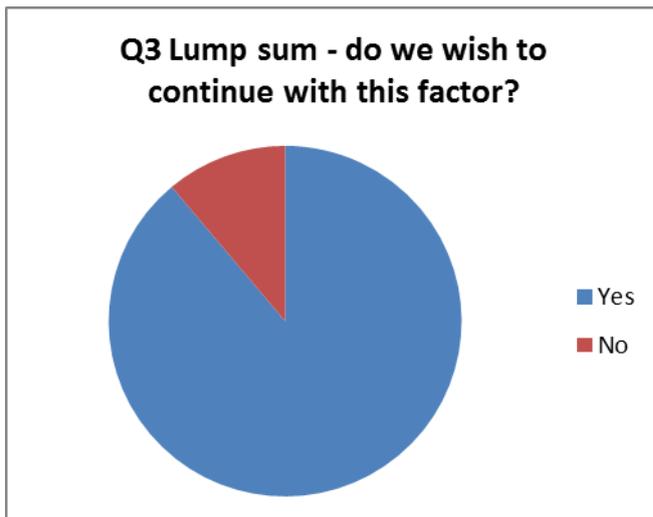
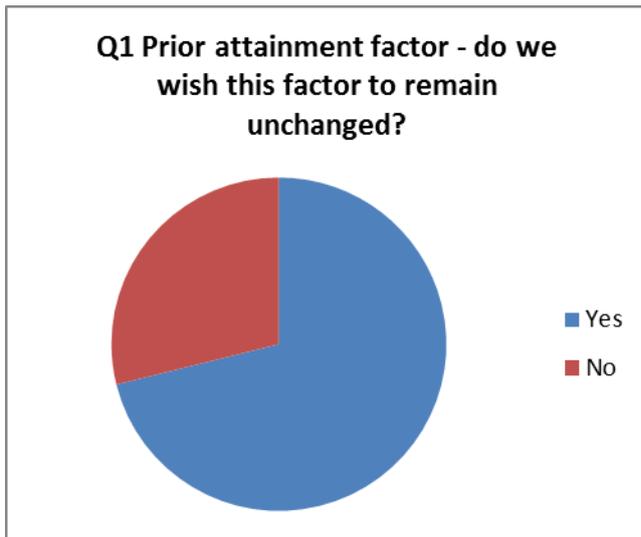
1. WBC does not yet know our funding allocation – announcement due week commencing 14th December.
2. WBC does not know the contents of the Autumn Statement – announcement due 25th November.
3. WBC does not have our confirmed October Census data – data to be confirmed 27th November

Mrs Donna Munday ACMA CGMA

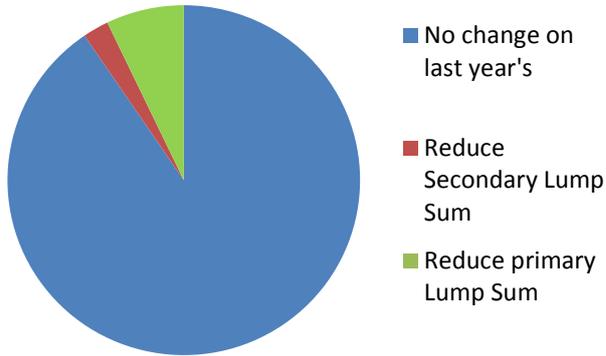
Schools Finance Manager

November 2015

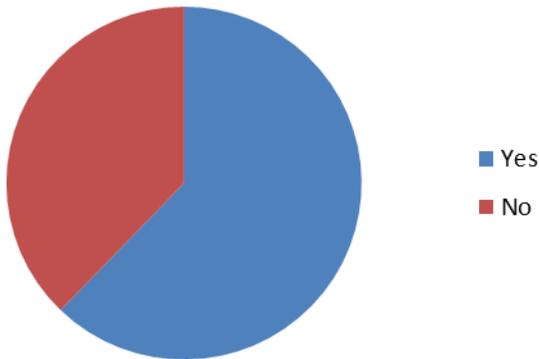
APPENDIX A



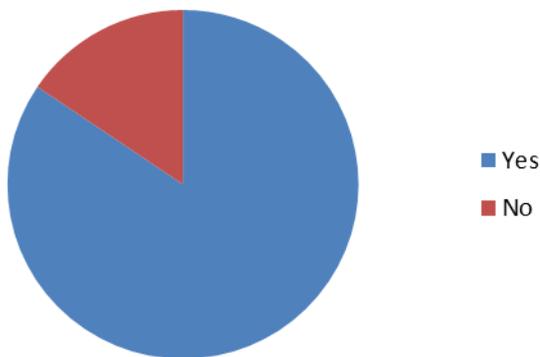
Q4 Lump Sum preference



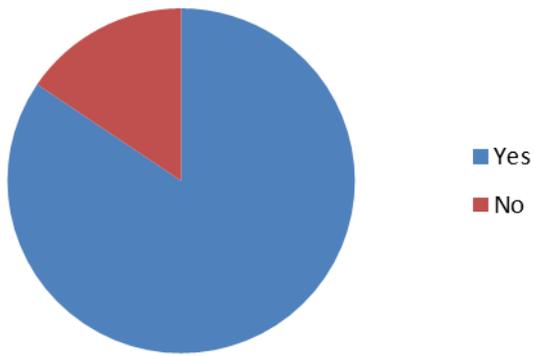
Q6 Mobility - do we wish to continue with this factor?



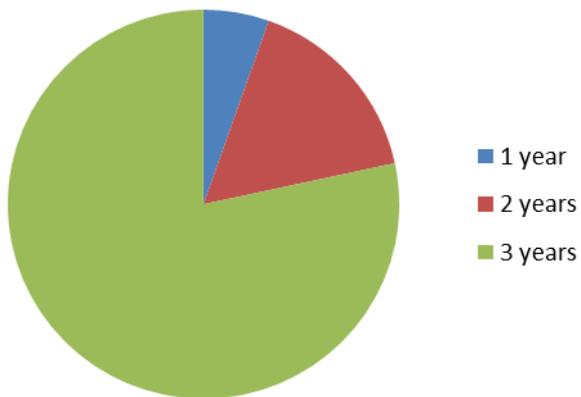
Q8 LAC - do we wish to continue with this factor?



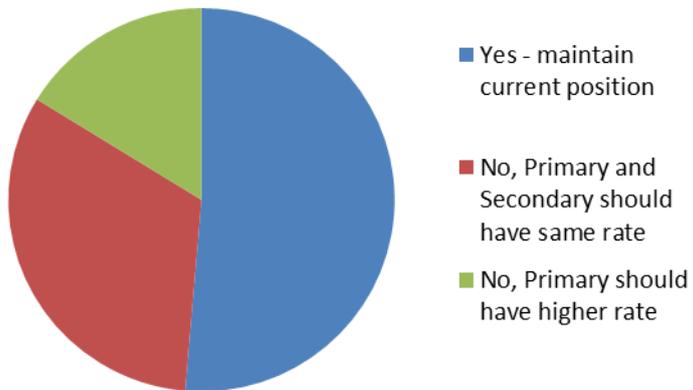
Q11 EAL - do we wish to continue with this factor?



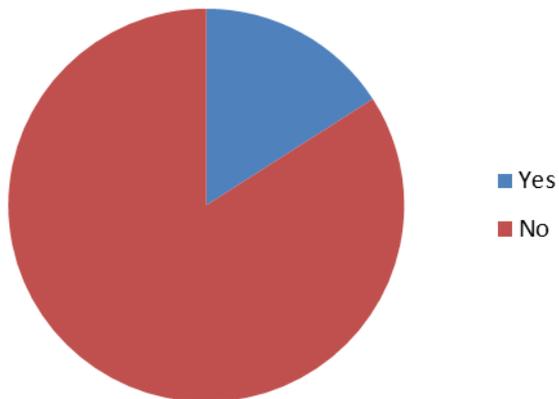
Q12 EAL - if yes, how many years do we wish to fund?



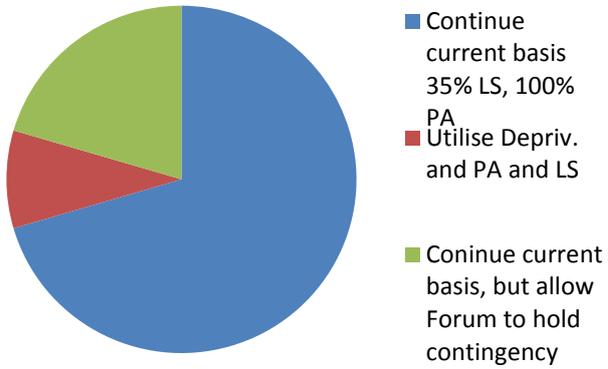
Q13 EAL - if yes, do we wish to have higher rate for secondary pupils?



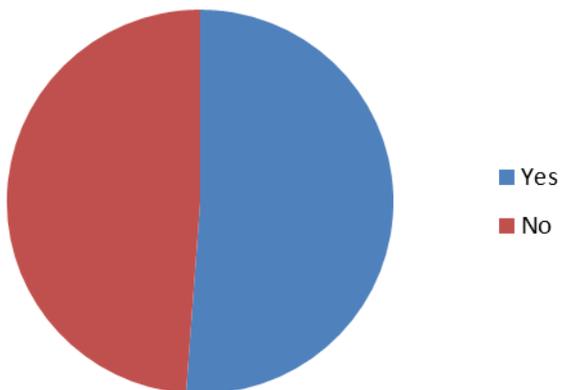
Q15 Split Site Factor - do we wish to introduce this?



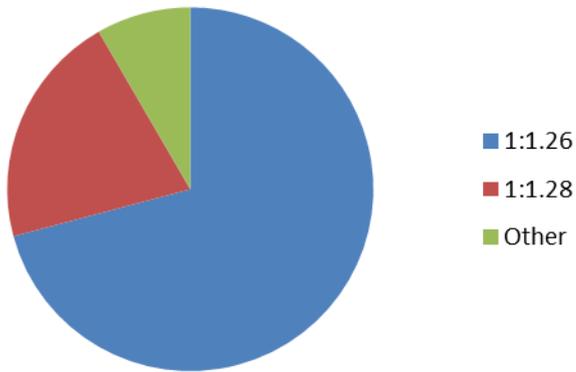
Q18 Notional SEN budget - use of Lump Sum, Prior Attainment, Deprivation Factors?



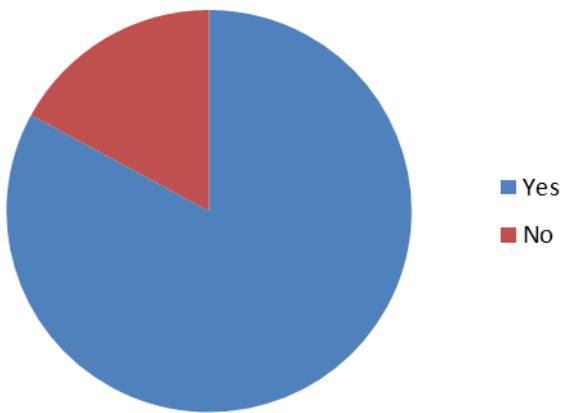
Q19 Primary:Secondary ratio - should we maintain at 1:1.27



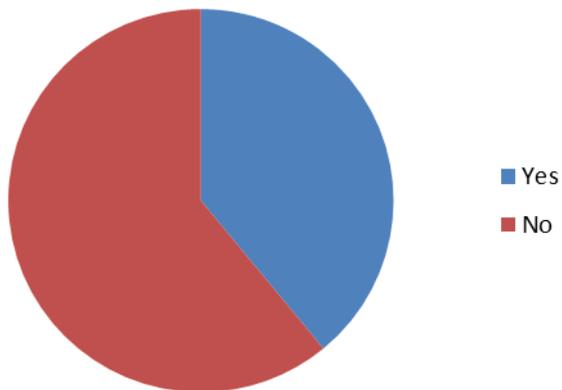
Q20 If no, how should we change ratio?



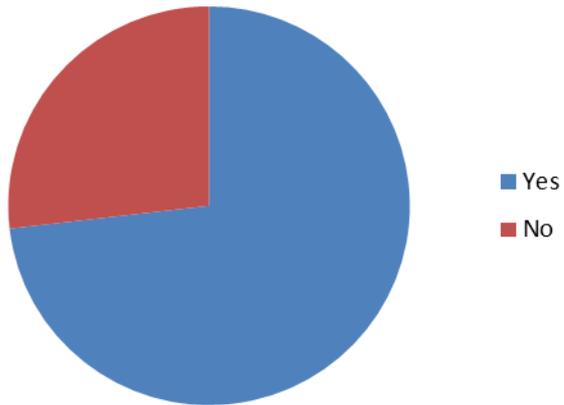
Q21 Is 7/12 of AWPU correct basis for topslice to fund bulge classes?



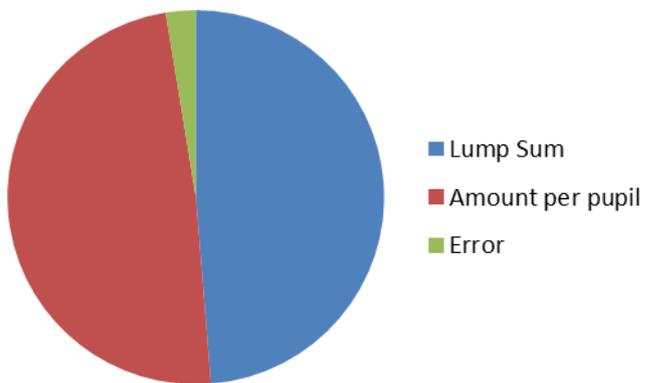
Q22 Temp falling rolls fund - should we set this up?



Q23 Cap gains - should we set cap to fund schools with high MFG?



Q24 De-delegation - which method would you prefer?



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Schools Forum Forward Plan 2015/16		
16th	December	Finalise Forum Membership
		Draft 2016/17 Budget
		De-Delegation of Budgets
		Allocation of Pupil Premium Grant
		LAC Funding
		Alternative Provision Review
		Primary Strategy
		Revenue monitoring
20th	January	SEN Alert
	2016	Proforma Submission
		Revenue Monitoring
		Draft Proforma for Submission to EFA
		Draft 2016/17 Budget
20th	January	DfE deadline for FINAL Proforma submission
24th	February	Revenue Monitoring
		Benchmarking
16th	March	Revenue Monitoring
		2016/17 Budget
		Revisions to Scheme for Financing Schools

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